

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT
January 28, 2021**

Attendance:

Board Members present: President Troy Stinson, Secretary Neil Erickson, Treasurer Stacey Popovich, Vice President Sherry Ringen, and Director Jonathan Martin

District personnel present: General Manager Jerry Jacobson, Park & Rec Director Jedd Sims, Director of Administration Rachel Hawkins, and legal counsel Ted Bendelow

Guests present:

1. Call to order

Convene: President Stinson called the meeting to order at 5:32 pm

2. Roll Call

Roll call: Troy Stinson, Jon Martin, Neil Erickson, Sherry Ringen, and Stacey Popovich present

3. Executive Session

Motion: motion to enter executive session for determining positions relative to matters that may be subject to negotiation, CRS 24-6-402(4)(e), and personnel matters, CRS 24-6-401(f)(1)

Moved: Treasurer Popovich moved

Second: Director Martin second

Discussion: N/A

Vote: Carried by unanimous vote

4. President's Welcome and Remarks and Rules of Conduct

President Stinson welcomed everyone and thanked people for being here. Pledge was recited

5. Approval/Disapproval of Board Minutes

Motion: Move to approve the minutes for the meeting minutes as written

Moved: Secretary Erickson moved

Second: Treasurer Popovich second

Discussion: N/A

Vote: Carried by unanimous vote

6. IT Discussion

- New computers are being rolled out
- Cloud services were impacted by COVID

- As well as Quickbooks
- Hoping by the end of February
- Windows was made that it would be the best platform for the new computers
- Some software is not compatible with Mac's

7. Attorney's Report

- Woodmen has been approached by D.R. Horton, which we began a discussion on a soft cost agreement
- Troy has the agreement and will sign off on it
- The recreation center is under contract for the new build flooring
- There are discussions with Paint Brush regarding the Districts issues with them
- There is an easement matter Jerry and Ted are working on regarding the Guthrie line
 - Jerry is trying to decide if we need one or more easement needed

8. Approval/Disapproval of Financials

Motion: To approve October, November, and December financials

Moved: Treasurer Popovich moved

Second: Secretary Erickson second

Discussion: N/A

Vote: carried by unanimous vote

9. Parks and Recreation Report

- Steve and Elliott from Hammer's are here to discuss increasing costs
- Steve has explained there are a lot of price increases and problems with the counties permitting
 - Steel has had almost a 30% increase
 - There is more volatility coming per the manufacture
 - Concrete has gone up
 - The steel stud market is coming up for an increase
- They would like to bid this hard again
 - They believe they have a good plan
 - They are trying to not order too early
 - Plus delivery has been extended
 - He has got the concrete price to be held
- He would recommend we sit tight for a couple of weeks
 - He believes he will get help from his sub-master base
- James has taken over as maintenance supervisor
 - The pool has been painted
 - We will have a mural
 - Took RCE wooden fence to Horseshoe park

- Activities, events, and classes are going well
- The outdoor basketball court had its lines completed and have the signs up
- Winter basketball had a camp
 - “Thank You” Pikes Peak Expeditionary Learning
 - They are also helping with our basketball league
- 112-week fitness challenge
- El Paso County elections went smooth
- Promoting
 - Schools and pools
 - Paddleboard yoga
 - Kayaking
 - “Mommy and Me” classes
- Estimates for Balcon bathroom
 - 5-6 month process
 - Would like to start permit pricing and design
 - Plus get the bid sheets out to the board
- RCE front lobby remodel
 - New desk
 - COVID barrier
 - New thermometer
 - Moved lobby wall

10. Water and Wastewater Report

- The lift station seal was replaced
- Meridian bypass is ongoing, we are monitoring
- The water resource recovery facility is all in compliance
- Had to do a no exposure stormwater permit
- Generator was serviced
- Samples are up to date
- West Water is online
 - We have solar panels to power our controls
 - Before that, we were taking manual readings
- We have closed the valve with MSMD
- Controls at the transfer pump station have to be reprogramed
- Backflow is ongoing
- Looking for a new transfer station
 - We’ve had an early assistance meeting with the county
- Done maintenance on our filter plants
 - Losing media on FP3 because of backwash
 - The Filtronics technicians set this
 - We are recovering this and replacing it
- Offer to sell our tank to Meridian, never heard back
 - Discussed with a salvage company to remove

- We could move it to Transfer Station
- Construction is ongoing
- Have contacts about inclusion into the district
- Have a company doing our locates
- Hired 2 new personnel
- CCTV has been repaired
- Working on a risk and resilience plan to be submitted by end of June, our emergency response plan has to be submitted 6 months after that

11. Annual Administration Resolution

Motion: Move to approve resolution 2021-01-28

Moved: Director Martin moved

Second: Secretary Erickson second

Discussion: N/A

Vote: Carried by unanimous vote

12. Board Follow-up

- No outstanding issues

13. Public Comment Regarding Current Board Business Not on the Agenda

- No public comment

14. Other Business

- No other business

15. Approval of Agenda

Motion: motion to approve the agenda with the corrections

Moved: Treasurer Popovich moved

Second: Director Erickson second

Discussion: update the agenda to say 2021 and change the order

Vote: Carried by unanimous vote

16. Adjournment

Motion: Motion for adjournment at 8:29 pm

Moved: Treasurer Popovich moved

Second: Director Martin second

Discussion: N/A

Carried: carried by unanimous vote

The next regular meeting will be held at 5:30 pm on Thursday, February 25, 2021, at Woodmen Hills Community Center, 11720 Woodmen Hills Drive, Falcon, CO 80831

Board Secretary