

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

September 22, 2022

Attendance:

Board Members Present: President Troy Stinson, Vice President Sherry Ringen, and Treasurer Stacey Popovich.

District Personnel Present: Parks & Rec Director Jedd Sims, Wastewater Enterprise Director Wally Eaves, Legal Counsel Ted Bendelow, and Comptroller Carter Bullion.

1. Call to order

Convene: President Stinson calls the meeting to order at 5:42 pm.

2. Roll Call

Roll call: Stacey Popovich, Troy Stinson, and Neil Erickson present

3. President's Welcome Remarks and Rules of Conduct

President Stinson welcomes everyone at the meeting, Treasurer Popovich leads Pledge of Allegiance.

4. Approval/Disapproval of the agenda

Motion: Motion to approve the agenda

Moved: Treasurer Popovich moves

Second: Vice President Ringen seconds

Discussion: None

Vote: Carried by unanimous vote

5. Approval/Disapproval of the minutes

Motion: Motion to amend last month's minutes to include board member who seconded the motion to approve the July minutes.

Moved: President Stinson moves

Second: Treasurer Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

6. Attorney report

Legal counsel Ted Bendelow gives an update.

Major papers in ongoing arbitration of Paintbrush to be filed tomorrow. This is not a trial or a court, it is an arbitration.

Handled a small matter of motorcycles – will be covered by Jedd Sims.

7. Approval/Disapproval of financials

Carter Bullion gives update on financials for Parks & Rec, Water, and Wastewater.

Challenger building has slowed down almost to a halt, starting to pick back up a little bit but nowhere near where it had been previous 7 months of the year – leading to lower revenue for Parks & Rec.

Water Enterprise exceeded revenue expectations and came in under budget on expenses.

Wastewater Enterprise: no tap fees coming from paintbrush, not seeing tap fees coming from Highlands (Les Shwab overdue on payment, check got lost in the mail). Despite revenue miss, came in under budget.

Discussion between Ted Bendelow, Carter Bullion, and President Stinson regarding how taps are issued.

Motion: To approve financials

Moved: Moved by Treasurer Popovich

Second: Seconded by Vice President Ringen

Discussion: None

Vote: Carried by unanimous vote

8. Parks & Rec Report

Jedd Sims gives Parks & Rec Report: Everything going very well.

- Maintenance, Balcon pavilion
- Work orders – can go online and fill out a work order and have a documented list of work orders
- Activities – many things going on. Daddy/Daughter dance, adult basketball league, fitness classes, Fall Festival on October 1st coming up. Had to postpone last concert due to weather, will attach it to the end of Fall Festival.
- Outdoor pavilion has been ordered
- Boilers, remedied a couple of minor issues from inspector.
- Balcon Park, main field and turf is almost completed
- Drainage from storm water – Roof is coming along. Area by Safeway and back 9 of Disc Golf was overgrown. Started fixing that, water is flowing the right way now.

- Kid on a motor bike tearing up fields for a third time, caught on video. Kid will be doing community service.
- Stray cat in RCE building. Found its owner, complimented staff on its care.
- Former employee had a son pass away, gift sent on behalf of district.

9. Water Report

JD Shivvers sick, Wally Eaves gives an update on recent projects.

Blown fuses, got new ones and back to services

Issue with wells, fixed the issues for the most part

Five Star has been out.

Reason for meter upgrade, all carriers are deactivating 3G network and can no longer be read in the intended way. Now upgrading to LTE cellular imports, fixing connectivity issues. Please call to get your meter swapped out.

Dutch Bros plans for Jan or Feb opening, car wash is coming along.

10. Wastewater Report

Wally Eaves gives an update on maintenance, tests, and projects. Received chlorine titrator after one year delay. Discussion regarding sewage expansion.

11. Items unfinished from previous meeting

President Stinson asks about check from contractor that tore up sprinkler lines. Group has been radio silent. WHMD will send a follow up letter saying that they will pursue legal action.

President Stinson asks about chlorine tank. Jedd Sims provides an update.

12. Follow up on older items

None

13. Public Comment

Two public comments regarding fees.

14. Executive session

Motion: To move into executive session

Moved: Moved by President Stinson

Second: Seconded by Treasurer Popovich

Discussion: None

Vote: Carried by unanimous vote

15. Other Business

Motion to change title of Comptroller back to Director of Finance and Admin.

Moved: Moved by President Stinson

Second: Seconded by Treasurer Popovich

Discussion: None

Vote: Carried by unanimous vote

16. Adjournment

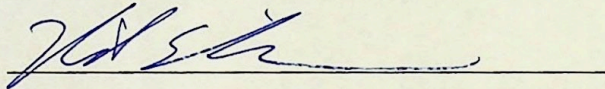
Motion: To adjourn

Moved: Moved by Treasurer Popovich

Second: Seconded by President Stinson

Discussion: None

Vote: Carried by unanimous vote

A handwritten signature in blue ink, appearing to be "J. Stinson", is written over a horizontal line.

Board Secretary