

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

November 16, 2023

Attendance:

Board members present: President Troy Stinson, Treasurer Stacey Popovich (via phone), Secretary Kelsie Ives and Director Jon Martin.

District personnel present: Finance and Administration Director Carter Bullion, Parks and Rec Director Marcus Graves, Water Enterprise Director JD Shivvers, Wastewater Enterprise Director Wally Eaves, and Legal Counsel Jon Wagner

1. Call to Order

Convene: Troy Stinson calls the meeting to order

2. Roll Call

Troy Stinson, Kelsie Ives, Jon Martin, and Stacey Popovich present

3. Director Disclosures

No conflicts

4. Approval/Disapproval of Agenda

Motion: To approve agenda with amendments to executive session

Moved: Troy Stinson moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

Board confirmed no additional conflict disclosures with agenda items added to executive session.

5. President's Welcome and Remarks and Rules of Conduct

Troy Stinson welcomes everyone to the meeting. Room recites Pledge of Allegiance.

6. Public Comment Regarding Current Board Business Not on the Agenda

No public comments

- 7. Executive Session for determining positions relative to personnel matters, pursuant to CRS 24-6-402(4)(f)(I), namely executive employee compensation, and for the purposes of discussing positions relative to matters that may be subject to negotiations, pursuant to CRS 24-6-402(4)(e), namely Memorandum of Understanding with Falcon Area Water and Wastewater Authority and Intergovernmental Agreement with 4-Way Ranch Metropolitan District No. 2, and for the purposes of receiving legal advice pursuant to CRS 24-6-402(4)(b), namely consolidation with Falcon Highlands Metropolitan District, 2024 District Rates & Fees and Intergovernmental Agreement with Cherokee Metropolitan District.**

Motion: To enter executive session at 5:49 PM

Moved: Troy Stinson moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

Pursuant to Section 24-6-402(4), C.R.S., the Board did not adopt any proposed policy, position, resolution, rule, regulation or take formal action during the executive session.

The Board reconvened in regular session at 9:16PM

8. Approval/Disapproval of Previous Meeting Minutes

Motion: To approve October minutes

Moved: Stacey Popovich Moves

Second: Jon Martin Seconds

Discussion: None

Vote: Carried by unanimous vote

9. Approval/Disapproval of Financials

Motion: To approve financials

Moved: Stacey Popovich Moves

Second: Troy Stinson Seconds

Discussion: None

Vote: Carried by unanimous vote

10. Attorney's Report

Jon Wagner provides an update. All inclusions have been approved by the court.

- 11. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.**

- a. Approval of 2024 Administrative Resolution**
- b. Approval of Records Retention Schedule**
- c. Approval of Collection Resolution**
- d. Authorization of Renewal of Special District Association of Colorado Membership for 2024**
- e. Approval of Workers' Compensation Coverage with Colorado Special Districts Property and Liability Pool**
- f. Ratification of 2022 Annual Report**
- g. Ratification of Independent Contractor Agreement with TerraGenesis, LLC, Regarding Biosolid Transportation**

Motion: To approve consent agenda items

Moved: Troy Stinson moves

Second: Kelsie Ives seconds

Discussion: None

Vote: Carried by unanimous vote

12. Conduct Public Hearing on 2024 Budget

Motion: To open public hearing for 2024 budget

Moved: Troy Stinson moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

No speakers.

Motion: To close public hearing for 2024 budget

Moved: Troy Stinson moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

13. Consider for Approval Resolution Adopting 2024 Budget and Appropriating Funds

Carter Bullion gives a presentation looking at revenue, expenses, and CAPEX projects – including the addition of a covered walkway at RCE between the two buildings and a tank replacement.

Motion: To approve Resolution Adopting 2024 Budget, subject to final legal revisions

Moved: Troy Stinson moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

14. Consider for Approval Resolution Regarding Revised 2023 Charges and Fees

Struck from agenda.

15. Consider for Approval Fourth Amendment to Resolution Concerning District Charges and Fees (2024 Fee Schedule)

Carter Bullion gives a description of the resolution.

Motion: To approve Fourth Amendment to Resolution Concerning District Charges and Fees (2024 Fee Schedule), subject to final revision

Moved: Jon Martin moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

16. Discuss Investment Direction

Carter Bullion explains that interest rates on savings accounts have increased and discusses the District's current savings rate

17. Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District

Jon Wagner explains that beginning July 1, 2024 there are new standards for government entity websites. Currently working on auditing the website and changes that will be need to be made.

18. Grandview Lift Station Update

Wally Eaves gives an update on Grandview Lift Station

19. Parks and Rec Report

Marcus Graves gives a Parks and Rec Report. Updates board on ending automatic renewal with ActiveNet and creating an RFP process.

20. Water Report

JD Shivvers gives the Water Enterprise Report. Updates board on Theriot Pump Station.

21. Wastewater Report

Wally Eaves gives the Wastewater Enterprise Report. Updates board on staffing.

22. Items unfinished from previous meeting

None

23. Board follow up on older items

None

24. Other Business

Director Evaluations coming in next couple of weeks.

25. Adjournment

Motion: To adjourn


Moved: Jon Martin seconds

Second: Troy Stinson seconds

Discussion: None

Vote: Carried by unanimous vote

The foregoing constitutes a true and correct copy of
the minutes of the above-referenced meeting.

By 
Kessie Ives (Jun 12, 2024 18:18 MDT)

Secretary

The foregoing minutes were approved by the Board of
Directors on the 25th day of January, 2024





Woodmen Hill Minutes Signature Packet 2

Final Audit Report

2024-06-13

Created:	2024-06-04
By:	Shelley Jones (sjones@wbapc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2trybmdp-3KWCGft1Ty_6CU7rX3JOY45

"Woodmen Hill Minutes Signature Packet 2" History

-  Document created by Shelley Jones (sjones@wbapc.com)
2024-06-04 - 5:24:06 PM GMT
-  Document emailed to Kelsie Ives (kelsie.ives@whmd.org) for signature
2024-06-04 - 5:28:07 PM GMT
-  Email viewed by Kelsie Ives (kelsie.ives@whmd.org)
2024-06-13 - 0:17:17 AM GMT
-  Document e-signed by Kelsie Ives (kelsie.ives@whmd.org)
Signature Date: 2024-06-13 - 0:18:04 AM GMT - Time Source: server
-  Agreement completed.
2024-06-13 - 0:18:04 AM GMT